University of Minnesota

Advancing Human Research Protections

Research Compliance Advisory Committee – Meeting Summary July 27, 2015

Attendees: Bates, Blazar, Campbell, Herman, Lawrenz, Legge, Rao, Tolar, Tranquillo, Voytas, Wagner, Wolf

Missing: Gini/Thompson (new Senate Research Cmte Chair)

1. Agenda Items

Advancing Human Research Protections - Work Plan Rollout
- Discuss President’s charge to VP Herman
- Discuss role of the RCAC
- Review monthly progress reporting

2. Documents Referenced

August 2015 Progress Report
Charge letter – President Kaler to Vice President Herman
Advancing HRP website http://research.umn.edu/advancehrp/index.html

3. Outcomes

- Discussed major points of President Kaler’s charge to VP Herman
  - ensure the work plan is fully implemented within 12-18 months
  - VPR will work with Vice President Brooks Jackson, other members of the implementation team, faculty governance and partners across the institution and externally, as needed, to complete the work
  - this work is a high priority for the institution – adequate resources will be provided to ensure success
- Discussed and agreed on the role of the RCAC
  - members agreed to serve as an executive steering committee to assist with the implementation plan.
  - members represent a broad body of national knowledge, review by them adds credibility and context
  - oversee the implementation progress, focus broadly, function at oversight level, not down in the weeds
  - identify gaps between the recommendations and make suggestions for additional solutions outside plan.
  - provide longer term thinking and solutions
- Introduced and discussed monthly progress report to legislature

4. Any Other Business Arising

- Concern expressed that adding complexity or expanding scope could cause something to be missed from original external review recommendations.
• Must adapt implementation to risk – simplify where possible – process should be adaptive not proscriptive
• Increased burden - FUROC indicative of potential for unintended consequences – add, add, add

5. ACTION ITEMS

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<thead>
<tr>
<th>Action</th>
<th>Description</th>
<th>Who</th>
<th>When</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Members to identify specific work plan section(s) with which they wish to be involved. For any who do not identify, VP Herman will assign section.</td>
<td>Comm. Mbrs.</td>
<td>August 10, 2015</td>
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<td>2</td>
<td>Set-up bi-monthly meetings to discuss progress reports</td>
<td>Lisa</td>
<td>August 1, 2015</td>
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<td>3</td>
<td>Establish RCAC meeting summaries and post to website (similar to implementation team).</td>
<td>Lisa/Erin</td>
<td>TBD</td>
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6. FUTURE MEETINGS

Meetings will be scheduled on a bi-monthly basis. The following meetings were to member Google calendars:

Tue, September 22, 2015, 4pm – 5pm
Tue, November 24, 2015, 4pm – 5pm
Tue, January 26, 2016, 4pm – 5pm
Tue, March 22, 2016, 4pm – 5pm
Tue, May 24, 2016, 4pm – 5pm

All meetings will be held in 433 Johnston Hall.

Agenda for Next Meeting:
• Progress report
• Discussion of specific topics, TBD