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| The purpose of this form is to gather information about external institutions in order to generate an Institutional Profile in the University of Minnesota IRB’s electronic submission system, ETHOS.  |
| **Institution:** |       |
| **Institutional Official:** |       |
| **FWA number:** |       |
| **FWA expiration date:** |       |
| **FWA information:** |       |
| **IRB Registration information:** |        |
| **IORG number:**  |       |
| **Tribes, states or non-US locations in which this institution conducts FWA-approved research:** |       | **Age of Majority:** |       |
|       | **Age of Majority:** |       |
|       | **Age of Majority:** |       |
| **Relevant tribal, state, or non-US laws, regulations, or policies:** | Attach separately any relevant descriptions of tribal, state, or non-US laws, regulations, or policies that are not identified below, such as circumstances that would affect age of consent and who can serve as a Legally Authorized Representative. [ ]  The institution’s SMART IRB Institutional Profile has been provided. |
| **Quality Control** Describe the IRB quality control mechanisms in place to ensure the integrity of the IRB-review process at this site.  |
| **Quality control mechanism:**  | [ ]  **AAHRPP Accredited**  | [ ]  **Established QA/QI Program**  |
| [ ]  **OHRP IRB Self-Assessment**  | [ ]  **Other**  |
| **If other, describe:**       |
| **Status:**  |       | **Date of most recent review:** |       |
| **Agreements and Communication with the University of Minnesota** |
| **Communication plan (Reliance on External IRB and sIRB p-Sites):**If not described in the Authorization Agreement, indicate the plan for communicating with this site. |      [ ]  The SMART IRB Checklist has been completed and provided to UMN IRB. |
| **Consent form instructions (sIRB p-Sites only):**Provide site-specific information that must be included in consent forms used at this site if UMN will serve as the reviewing IRB.  | [ ]  The [Participating Site Local Context and Institutional Requirements](https://drive.google.com/open?id=1D7DwxDQ4yIteTLi4sQgg07uqQdoTOObw)(HRP-822) has been completed and provided to UMN IRB (sIRB only). |
| **Recruitment material instructions (sIRB p-Sites only):**Provide site-specific content or procedural information regarding the recruitment process if UMN will serve as the reviewing IRB..  | [ ]  The [Participating Site Local Context and Institutional Requirements](https://drive.google.com/open?id=1D7DwxDQ4yIteTLi4sQgg07uqQdoTOObw)(HRP-822) has been completed and provided to UMN IRB (sIRB only). |
| **IRB / Reliance Staff members who will serve as points of contact for this institution:** |
| **Name:**  |       | **Name:**  |       | **Name:**  |       |
| **Role:**  |       | **Role:**  |       | **Role:**  |       |
| **Phone:**  |       | **Phone:**  |       | **Phone:**  |       |
| **Email:**  |       | **Email:**  |       | **Email:**  |       |
| **Eligibility and Reliance**  |
| **This institution is eligible to be a participating site on a multi-site study.** | [ ]  **Yes** | [ ]  **No**  |
| **This institution is eligible to be a single IRB of record on a multi-site study.** | [ ]  **Yes** | [ ]  **No** |
| **This Institution is part of SMART IRB.** | [ ]  **Yes** | [ ]  **No** |
| **This institution is AAHRPP accredited.** | [ ]  **Yes** | [ ]  **No** |